



<http://www.lcctc.edu>

Law Enforcement and Security

CIP – 43.0107

Instructors: Chris Rutter

Email: crutter@lcctc.edu

Nicoletta Lagonis

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QUESTIONS?

Contact the School Counselors:

Theresa Tobias: ttobias@lcctc.edu

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Every Learner, Every Day, Career-Ready in Every Way!

Lebanon County Career and Technology Center

Mission Statement

The Mission of Lebanon County Career and Technology Center is to provide all students with quality career and technical education that prepares students for high skill, innovative, and in demand occupations to be career ready in a global economy.

Our Vision

The Vision of the Lebanon County Career and Technology Center is to lead the transformation and expansion of career and technical pathways, continuously improving and diversifying educational offerings, bridging the gap between evolving industries and skilled talent.

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Law Enforcement and Security

Program Description: Students develop investigation skills essential to careers in Criminal Justice (Police, Courts, and Corrections) and the ever-growing Private Security fields. They also have the opportunity to experience parts of the Criminal Justice System through job shadowing experiences in the real world. The program emphasizes a curriculum that covers topics such as criminal procedures, crime photography, criminal investigations, criminal law, Bill of Rights/US Constitution, vehicle law, private security, report writing, and first aid/CPR.

Two Year Half-Day Program

Year One: 8:00am – 10:25am (36 weeks – 3 credits)

Year Two: 11:25am – 2:00pm (36 weeks – 3 credits)

Program Costs:

Students are required to purchase the following at an estimated cost of \$100.

- Uniforms
- 3 Ring Binder (1”)
- Sports Physical
- Optional PT uniforms

Job Titles – Career Pathways (Find online at <http://www.onetonline.org>) :

- 33-3051 - Police and Sheriff's Patrol Officers
- 33-3012 – Correctional Officers
- 33-9032 – Security Guards
- 33-3021 – Detectives and Criminal Investigators

CTC Knowledge Transfers to College Credits at: (www.collegetransfer.net select search and SOAR credits at the bottom)

- Lackawanna College
- Harrisburg Area Community College
- Community College of Allegheny County
- Pennsylvania College of Technology

Certifications Available

NOCTI

National Occupational Competency Testing Institute (NOCTI) provides industry-based credentials and partner industry certifications for students enrolled in career and technical education programs.

PDE and Local Credentials and Certifications

OSHA

CPR/First Aid

NIMS 100, 200, 700, 800

OCAT

Stop the Bleed

About Your Instructors

Instructor Name: Mr. Chris Rutter
Hire Year: 2013
Email Address: crutter@lcctc.edu

Biography

After graduating from Annville-Cleona High School, I spent three years as a 911 dispatcher and twenty years serving with the Lebanon City Police Department as both an officer and detective. My career also includes seven years as Security Director at Central Penn College, two years as a School Police Officer at Lebanon CTC, and ten years teaching law enforcement at Lebanon CTC.

Education

Penn State University – CTE I Certification
Penn State University – CTE II Certification

Certifications and Awards

OCAAT
TRUST
Stop the Bleed
Voc 1 and 2 certifications
Stop the bleed
OCAAT Instructor
S.A.F.E Instructor
Award-Outstanding law enforcement of the year (2000)
Child Abuse clearances

Work Experience

Lebanon County 911 dispatcher
Lebanon City Police Department - Police Officer/ Detective
Security Director Central Penn College
Lebanon County CTC - School Police Officer

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Instructor Name: Mrs. Nicoletta Lagonis

Hire Year: 2020

Email Address: nlagonis@lcctc.edu

Biography

I grew up in Lebanon County and graduated from ELCO High School. With six years of experience teaching law enforcement at Lebanon CTC, and sixteen years of teaching psychology and business classes for HACCC, I am dedicated to helping students develop the skills and knowledge needed for success in the field. My background includes a strong commitment to education and a passion for preparing future professionals in law enforcement.

Education

Millersville University – Masters in Special Education

Millersville University – Masters in Clinical Psychology

Lebanon Valley College – Masters in Business Administration

Lebanon Valley College – Bachelors in Psychology/Minor in Criminal Justice

Penn State University – CTE I Certification

Certifications and Awards

Stop the Bleed

CTE I

Stop the Bleed

TRUST

Work Experience

Lebanon County Probation and Parole

Keenan House – Reentry and Drug and Alcohol Program

PA Counseling – Reentry and Drug and Alcohol Program

Lehigh County Prison – Assessments and Treatment

Adjunct Instructor – Harrisburg Area Community College

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Law Enforcement and Security Behavior and Safety Procedures

1. Students must follow all classroom and scenario safety procedures.
2. Students will complete the required safety training and certifications.
3. No unauthorized use of equipment is permitted.
4. Any injury must be reported immediately.

Law Enforcement and Security Tools & Equipment

The following is a list of tools and equipment that students will receive instruction on:

- Digital Fingerprint Scanner
- Fuming Chamber
- Laser Shot Simulator
- Crime Scene Investigation Kits
- Handcuffs and Training Equipment
- Radios and Communication Equipment
- Computers

Grading Scale

The LCCTC grading system incorporates three components: competencies (skill— 33.3%), career skills (work ethic— 33.3%), and theory (knowledge—33.3%). Each academic class implements a performance evaluation/student grading system that incorporates career skills (work ethic), and theory (knowledge). Each component is weighted equally.

Please refer to the Student Handbook, available on the school website at <http://www.lcctc.edu> for a complete list of grading components.

Progress Reports

Students will receive a “Progress Report” each mid-quarter through the mail for any student with a 70% or less, and a “Report Card” will be given to each student at the end of each quarter. It is the student's responsibility to share this information with their parents/guardians. Both reports will utilize student performance data obtained from competencies, career skills, and theory grades.

Please Note: 40% is the minimum grade for the first 3 marking periods. However, students with excessive absences may be assigned an earned grade with administrative approval. There is no minimum grade for the 4th marking period.

Scope and Sequence Overview

Year 1 – Marking Period 1:

- Physical Fitness, Careers, Constitutional Law
- Ethics & Police History
- Handcuffing/Search, Fingerprinting
- Interviewing, Report Writing

Year 1 – Marking Period 2:

- Miranda Rights, Case Law
- Traffic Stops & Citations
- Radio Communication

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Year 1 – Marking Period 3:

- Crime Scene Processing
- Chain of Custody
- Use of Force & De-escalation
- Interrogations

Year 1 – Marking Period 4:

- PA Crimes Code & Criminal Procedure
- Warrants & Affidavits
- Technology in Law Enforcement
- Search & Evidence Recovery

Year 2 – Marking Period 1:

- DUI Investigations
- Vehicle Codes
- Field Sobriety Testing

Year 2 – Marking Period 2:

- Drugs & Controlled Substances
- Narcan & EMS Response
- Cybercrime, PPE

Year 2 – Marking Period 3:

- Corrections System
- Probation/Parole
- Court Process
- Juvenile Justice and Child Abuse

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Year 2 – Marking Period 4:

- Homeland Security & Terrorism
- Response Planning and Security Surveys
- Communication Systems
- Civil & Administrative Law

Scope and Sequence Flexibility

This scope and sequence serves as a guide for instruction. Due to the hands-on and scenario-based nature of the program, content may be adjusted, extended, or revisited based on student needs, scheduling, real-world applications, and opportunities for deeper skill development.

Additional Program Components

Students will be introduced to drone operations and aviation concepts beginning in Year1, Marking Period 1. Instruction will include foundational knowledge aligned with FAA Part 107 standards, including airspace, safety, regulations, and practical applications in law enforcement such as search and rescue, surveillance, and scene documentation. Opportunities for continued development toward Part 107 certification will be embedded throughout the program.

Law Enforcement and Security Program – Student Agreement

As a student in the Law Enforcement & Security program, I understand that this course is designed to simulate real-world expectations in the criminal justice field.

Student Expectations:

- I will arrive on time and in proper and full uniform each day.
- I will actively participate in all classroom, lab, and physical training activities.
- I will demonstrate professionalism, respect, and accountability.
- I will follow all safety procedures and instructor directions.
- I will complete all assignments to the best of my ability.

Physical Training Acknowledgment:

I understand that physical training is a required component of this program, and I will participate unless medically excused.

Technology & Equipment Use:

I will use all equipment appropriately and understand that misuse may result in disciplinary action.

Certifications & Opportunities:

I understand that this program offers opportunities to earn certifications including NOCTI, CPR/First Aid/AED, OC Spray, and FAA Part 107.

Student Name (Print): _____

Student Signature: _____

Date: _____

Law Enforcement and Security Program – Parent/Guardian Agreement

This program is a hands-on, career-focused course that includes physical training, scenario-based instruction, and real-world simulations.

Program Understanding:

- My student will participate in physical training activities, and in order to participate will require a sports physical that all parents must obtain.
- My student will be expected to follow professional behavior standards and complete all work as assigned.
- My student may participate in simulations related to law enforcement scenarios.
- Safety procedures will be strictly enforced at all times.
- Course materials and discussions may include sensitive topics such as crime, violence, legal case studies, and real-world incidents as part of authentic criminal justice training.

Certifications & Career Readiness:

Students may have the opportunity to earn industry-recognized certifications and participate in career readiness activities.

Communication:

I understand that progress reports and report cards will be issued throughout the year.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____